

Statutes of Karlsruhe University of Applied Sciences concerning the waiver of tuition fees for international students dated June 21, 2023

Under § 6 para. 4 p. 1 Landeshochschulgebührengesetz (Act on Fees in Higher Education of the Land of Baden-Württemberg) of January 1, 2005 (GBl S 1 ff, hereinafter: LHGebG), last amended by Act of November 15, 2022 (GBl S 585, 586) in conjunction with § 19 para. 1 S 2 No. 10 of the Landeshochschulgesetz (Act on the Higher Education Institutions, LHG) of 1. January 2005 (GBl S 1 ff), last amended by law of 7 February 2023 (GBl S 26, 43), the Senate of Karlsruhe University of Applied Sciences - Technik und Wirtschaft passed the following statutes on June 20, 2023:

§ 1 Object of the Statutes

Karlsruhe University of Applied Sciences may, in accordance with § 6 sections 4 and 5 LHGebG, fully or partially waive, for a limited number of international students within the meaning of § 3 LHGebG, the obligation to pay the tuition fee for international students, provided that HKA considers them to be highly gifted. These statutes set down the procedure for determining the special talent of international students, the procedure for selecting awardees, and the scope of the waiver.

§ 2 Call for Applications; Selection Committee; Responsibilities

- (1) At the start of every semester, the Senior Management decides whether waivers and, if so, how many waivers will be offered for the following semester in accordance with the stipulation of the Ministry of Science, Research and the Arts pursuant to § 6 paragraph 5 LHGebG, and announces this decision (call for applications).
- (2) A Selection Committee consisting of the following persons with voting rights will assess applicants as to the special talents, and select the students to be awarded a waiver: Vice-President for Academic and International Affairs, Head of the Department of Academic Affairs, Director of the International Office, one representative from each Faculty. The Vice-President for Academic and International Affairs chairs the Committee.
- (3) The Equal Opportunity Officer is a member of the selection committee in an advisory capacity. The Selection Committee may consult other experts, e.g. program directors, or chairpersons of boards of examiners, in an advisory capacity.
- (4) The Selection Committee decides every semester on the applications of students received in due form and time, and draws up a proposal. Decisions are made by majority vote.
- (5) The Senior Management decides every semester, on the basis of the Selection Committee's proposal, which students will be awarded a waiver from the obligation to pay tuition fees.

§ 3 Eligibility to Apply, and Assessment of Special Talent

- (1) Students who are registered at Karlsruhe University of Applied Sciences or a cooperating partner university abroad are entitled to apply.
- (2) The Selection Committee assesses the applications to determine which students are deemed highly gifted. This qualification must be substantiated by the study performance in a degree program of HKA or a cooperating partner university. A student is considered to be highly gifted if he or she submits proof of having realized, in the allotted time, study progress of at least 80%, measured in ECTS credit points, and of having achieved outstanding examination results in his or her study program that are clearly above average, both in terms of individual grades and in terms of the average grade.
- (3) The application is the responsibility of the international student. Karlsruhe University of Applied Sciences is not obliged to inform students of the possibility of submitting an application.

§ 4 Selecting from the Group of Highly Gifted Students

- (1) The final awardees are selected out of the highly gifted students based on social criteria. In the first place those applicants will be considered who are nationals of a signatory state of the Partnership Agreement with the European Community 2000/473/EG dated June 23, 2000 or who are nationals of a least-developed country according to UN ruling. Should there be only a small number of applicants meeting this criterion, thus leaving tuition fee waivers available, these will be conferred to highly gifted students of other nationalities.
- (2) In general and when evaluating both groups, the selection committee needs to take into account equal opportunities aspects of candidates with comparable eligibility. A bonus is given to students with children and to students who show that they do, with high expenditure of time, voluntary work at HKA for fellow students.

§ 5 Form and deadline of the application

The application must be submitted by students in writing to Karlsruhe University of Applied Sciences by means of the application form provided by Karlsruhe University of Applied Sciences, at the latest by the deadline specified in the call for applications. The application must include:

- a) Transcript of Records,
- b) Copy of an official paper of identity indicating the nationality,
- c) If applicable, proof of children supported,
- d) If applicable, proof of voluntary work at HKA.

§ 6 Notification of Waiver; Scope and Duration of Waiver

- (1) Students who are granted a tuition fee waiver for international students will receive a written notification. The waiver is subject to the proviso that the legal grounds for it do not change. There is no right to be granted a waiver.
- (2) The waiver amounts to 1,500 Euros per semester.
- (3) The waiver takes effect from the date stated in the notification of waiver. It is granted for a limited period of one semester. It is allowed to re-apply.
- (4) EAny tuition fees already paid despite an effective tuition fee waiver will be refunded by Karlsruhe University of Applied Sciences.

§ 7 Coming into Effect

These statutes shall come into effect on the day following its publication.

Karlsruhe, June 21, 2023

The President

Signed,

Prof. Dr.-Ing. Frank Artinger

Officially published on June 22, 2023